



**Luther Heights
Bible Camp**

www.lutherheights.org

Rev. Bob Kuehner

*Camp Pastor / Interim-
Director*

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(208) 886-7657

Jon Davidson Program

Director

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707 W. Fort Street Boise,

ID 83702

(435) 452-1919

Climb Higher.

Dig Deeper.

Grow Closer

Camphand Application Luther Heights Bible Camp

Applications may also be completed online at: <http://lutherheights.org/employment.php>

Thank you for expressing your interest in becoming a part of the community at **Luther Heights Bible Camp**. Being on staff is a great opportunity for you to live out an appreciation for others, share the Gospel story of Jesus Christ, and to develop lifelong friendships with others who also share the desire to give of themselves in a Christian camping environment.

Since 1952, Luther Heights has served youth and adults from all backgrounds and from all places, helping them to better know themselves, to live creatively with others and to experience the greatness of God's love and God's grace for all people. The ministry we are all about asks us to give a lot of ourselves; our time, patience, thought, prayer and sweat. Our staff is the most important element of our ministry at Luther Heights.

If you are ready for a summer at camp we encourage you to read the enclosed information and complete the application. You **must be at least 14 years of age** to apply to be a Camphand.

Returning Applicants. Please submit three new references and answer the separate set of essay questions. Thank you.

IMPORTANT

1. Please complete and return the **application by March 15**. We hire staff as we go. This means that we will offer positions after applications are complete, applicants have been evaluated and we feel confident that they will help serve the ministry of Luther Heights Bible Camp.
2. You must have **three references**. Your references must be people who know you well, but who are not related to you. When requesting a reference, explain the nature of the position you are applying for and ask that the reference questionnaire be returned directly to the camp office by **March 15**. If you have previously worked at another camp, your former Director must be one of the references.
3. Participate in an **interview**.

Thank you for your interest in Luther Heights Bible Camp.

Your Servants in Christ,

Bob Kuehner
Camp Pastor/
Interim-Director

Jon Davidson
Program Director

OUR MISSION

“Through safe and amazing experiences, Luther Heights Bible Camp proclaims the Gospel, builds faith and strengthens the body of Christ.”

Luther Heights is located in a beautiful valley of the Sawtooth National Recreation Area, about 40 miles north of the resort town of Sun Valley, Idaho. The area is rightly named for its rugged mountains and jagged peaks. Luther Heights is only a short walk from two pristine mountain lakes, Alturas and Perkins. Both of these lakes are enjoyed for swimming, canoeing and beach activities. The site of Luther Heights is nestled up against the Sawtooth Mountain range and looks out onto a large meadow, annually colored by wildflowers. The atmosphere and aesthetic is rustic, yet charming.

Our schedule runs from late May through the middle of August.

SUMMER PROGRAMS

- Day Camp, 1st- 6th grade
- Introduction to Camp, 1st-3rd grade
- Junior Camp, 4th-6th grade
- Intermediate Camp, 7th-8th grade
- Senior High Camp, 9th-12th grade
- Canoe Camp, 7th-8th grade
- Trails Camp, 7th-8th grade
- Backpacking Camp, 9th-12th grade
- High Adventure Camp, 9th-12th grade
- Family Camp
- Mother and Daughter Canoe Camp
- Father and Child Backpack Camp
- Servant Events

THE COMMUNITY OF LUTHER HEIGHTS BIBLE CAMP

In all of our positions we hire women and men who are committed to Jesus Christ. We seek to create a community of acceptance, respect, and care that is uplifting to all—campers and staff alike.

It is essential for all persons on staff at Luther Heights to have a desire to create such a community in order to minister to those who come to camp for a Christ-centered experience. Living out God’s love is the challenge placed before all of us. This challenge orients us beyond ourselves to those in our midst and results in the focus being centered on others.

We ask our staff to be open, sensitive, and adaptable to various people and situations. Summer staff carry a great deal of responsibility, so maturity in judgment and character are essential qualifications. Also, the pace throughout the summer is fast, therefore it is important that staff be well rested and in good physical condition for a tremendous summer in the mountains.

CAMPHAND POSITION

Work period may vary between a 1-3 week period, which includes volunteer training hours. Earning include: room and Board plus \$90.00 a week, after volunteer training. Dates will vary.

RESPONSIBLE TO: Maintenance Supervisor, Program Director, Head Cook, Executive Director, Health Manager and support staff in supervisory roles (Program Coordinators).

GENERAL RESPONSIBILITIES

Being a Camphand is an investment by High School students in service to the camp. It is part of the progression into summer long service in outdoor ministry. Through service and leadership training Camphands will be prepared to serve with the summer long staff. Camphands are technically campers and must therefore be included in all policies that extend to campers, such as supervision when taking medications, appropriate supervision at all times, and remaining onsite unless in the company of two responsible staff members over the age of 18. Camphands are considered campers in terms of dating policies, any dating relationship between a non-LHBC staff member and a Camphand will be considered inappropriate.

SPECIFIC RESPONSIBILITIES

Kitchen

- Supervision of staff and campers in table clearing and dishwashing procedures.
- Responsible to assist in dishwashing and keep the dish room clean.
- Responsible for emptying the garbage from the kitchen after each meal and the lodge as needed.

Lodge

- Responsible for keeping the lodges clean, including sweeping after each meal and daily mopping, as well as ensuring general orderliness of the lodge.
- Responsible for keeping the lodge stocked with firewood.

Bathhouses

- Responsible for cleaning all bathhouses, and doing spot checks 3 times a day.

Program

- Assist counselors when not fulfilling other duties.
- Assist with recreational programs, including leading programs as determined by Camphand coordinator.
- Assist in operating the canteen, as well as ensuring the canteen is clean and orderly.

ESSENTIAL FUNCTIONS

1. Strength and endurance to maintain constant supervision of campers.
2. Ability to communicate and work with assigned staff members and to live in community.
3. Ability to lift cleaning supplies and to deliver them around campsite.
4. Visual and auditory ability to identify and respond to environmental and other hazards related to camp activities.

DEDUCTIONS

Luther Heights is required to withhold from salaries for state income taxes, federal income taxes (when employee is not exempt), and social security taxes. Deductions from salary are made for days of work missed in excess of sick days and personal leave.

INSURANCE

Staff persons are covered by a Camper/Staff Accident & Health policy with excess coverage only, meaning that your insurance is primary. Minor medical expenses up to \$25.00 are covered.



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Date _____

707 W. Fort St.
Boise, ID 83702
(208) 886-7657

Camphand Application

(Please type or print.)

Name _____ SSN _____

(Please place an X next to the address you wish information to be sent to.)

School or Current Address _____
Street/PO Box _____ City _____ State _____ ZIP _____

Phone ____/____/____ Cell phone ____/____/____ Email _____

Permanent Address _____
Street/PO Box _____ City _____ State _____ ZIP _____

Phone ____/____/____

Parent(s) Name(s) _____

Address (if different from above) _____
Street/PO Box _____ City _____ State _____ ZIP _____

Are you currently a student? **YES** or **NO** If yes, where and what year? _____

You are under no obligation to answer these three questions. However, your answers will be important to place you in the best and most appropriate work situations.

Male or Female Date of Birth ____/____/____

PLEASE CHECK YOUR WORK AVAILABILITY: *The dates you check are not guaranteed.

- | | |
|---|--|
| <input type="checkbox"/> June 10-17: Staff Training, Family Camp | <input type="checkbox"/> July 29- Aug. 5: HODIA |
| <input type="checkbox"/> June 17-24: Junior, Intermediate | <input type="checkbox"/> Aug. 5-12: Intro, Intermediate, Retreat |
| <input type="checkbox"/> June 24-July 1: HODIA (Rental Group) | <input type="checkbox"/> Aug. 12-19: Camp Kesem, Retreat |
| <input type="checkbox"/> July 1-8 Family Camp, Intro, Retreat | <input type="checkbox"/> Sept. 7-9: Retreat, Family Camp |
| <input type="checkbox"/> July 8-15: Senior High, Trails, Retreat | <input type="checkbox"/> Sept. 14-16: Confirmation Retreat |
| <input type="checkbox"/> July 15-22: Junior, Intro, Retreat | <input type="checkbox"/> Oct. 5-7: Senior High Retreat |
| <input type="checkbox"/> July 22-29: Intro, Intermediate, Junior, Retreat | <input type="checkbox"/> Oct. 12-14: Closing Weekend |

INFORMATION

- Do you have any health conditions that would affect your job performance or be aggravated while carrying out your job responsibilities? (Information concerning this question will not automatically bar you from employment.) Yes No
- Have you ever been convicted of a felony or misdemeanor? Yes No
- Have you ever been convicted of a child abuse or sexual abuse offense? Yes No

****If "yes" to any of the above questions, please explain on a separate sheet of paper the convictions, dates, and circumstances.**

EMPLOYMENT HISTORY *List work experience beginning with the most recent employment.*

1. Company _____ Supervisor _____
Address _____ Phone _____
Job Title _____ Dates worked: From _____ to _____
Duties/Responsibilities _____

Reason for leaving _____
2. Company _____ Supervisor _____
Address _____ Phone _____
Job Title _____ Dates worked: From _____ to _____
Duties/Responsibilities _____

Reason for leaving _____
3. Company _____ Supervisor _____
Address _____ Phone _____
Job Title _____ Dates worked: From _____ to _____
Duties/Responsibilities _____

Reason for leaving _____

EDUCATIONAL BACKGROUND *List the schools you have attended and the year(s) of attendance, beginning with the most recent.*

- JUNIOR HIGH** Name & Location _____
Years Attended: From _____ to _____ Subjects Studied _____
Degree/Certificate _____
- HIGH SCHOOL** Name & Location _____
Years Attended: From _____ to _____ Subjects Studied _____
Degree/Certificate _____
- TRADE/OTHER** Name & Location _____
- SCHOOL** Years Attended: From _____ to _____ Subjects Studied _____
Degree/Certificate _____

CAMPING EXPERIENCE *List the camps you have attended/worked at and the year(s) of attendance, beginning with the most recent.*

1. Camp _____ Director _____ Dates _____
Location _____ Camper of Staff? _____
2. Camp _____ Director _____ Dates _____
Location _____ Camper of Staff? _____
3. Camp _____ Director _____ Dates _____
Location _____ Camper of Staff? _____

CERTIFICATIONS Please check certifications you currently hold, followed by expiration dates and name of issuing organization.

- Life Guarding _____
- Standard First Aid _____
- Advanced First Aid _____
- Wilderness First Aid _____
- WSI _____

- EMT _____
- Registered Nurse _____
- Adult CPR _____
- Infant/Child CPR _____
- Other _____

CHURCH MEMBERSHIP Please list your home church as well as the church you now attend.

1. Home Congregation _____ City _____ State _____
Pastor _____ Denomination _____
2. Current Congregation _____ City _____ State _____
Pastor _____ Denomination _____

SKILLS AND EXPERIENCES Tell us about the skills, talents, and experiences you have which will add to your work as a Counselor while serving the ministry of Luther Heights Bible Camp. (*Music, theater, leadership, worship, Bible study, sense of humor, unique personality traits...*)

ESSAY QUESTIONS:

Please answer the following questions on a separate piece of paper.

1. Why do you want to work at Luther Heights Bible Camp?
2. How would you define a "hard working" individual? And, give an example of someone you've seen working hard.
3. Where do you see God at work in your everyday life and in the world around you?
4. How are you currently involved in your community, at school, and at home?
5. Are you currently responsible for any chores or tasks at home? If so, what? Do you take pride in your work or would you rather not have to do chores?

ADDITIONAL QUESTIONS FOR RETURNING STAFF:

1. What was the most significant thing you learned from your experience at Luther Heights last summer (while working and while playing)?
2. Why do you want to return? How might this summer be different than past summers?
3. How do you define a good leader?

REFERENCES

Do not use relatives. You may include pastors and employers. Also, if you have previously worked on a camp staff, your former director should be one of these.

1. Name _____ Relationship _____

Address _____

Phone _____ / _____ Email _____

2. Name _____ Relationship _____

Address _____

Phone _____ / _____ Email _____

3. Name _____ Relationship _____

Address _____

Phone _____ / _____ Email _____

To the best of my knowledge, the information contained in this application is accurate. I give Luther Heights Bible Camp (LHBC) permission to ask for my employment references and to give future references in regard to my employment at Luther Heights Bible Camp. If hired I agree to sign a Voluntary Disclosure form and also give permission to Luther Heights Bible Camp (LHBC), and its employees, to conduct an appropriate background check.

Signature _____ Date _____

Please mail/email your application by **March 15** to:

Jon Davidson
Luther Heights Bible Camp
707 W. Fort St.
Boise, ID 83702

jon@lutherheights.org

Applications may also be completed online at: <http://lutherheights.org/employment.php>